

# Metro Conservation Districts



**Metropolitan Soil and Water Conservation Districts**  
**Technical Service Area Joint Powers Board (MCD) Meeting**  
**Washington Conservation District**  
**455 Hayward Ave N., Oakdale, MN 55128**  
**4:00 PM, Wednesday, August 28, 2024**

## AGENDA

<u>Item</u>	<u>Description</u>	<u>Packet Pages</u>	<u>Type</u>
1	Call to Order		
2	Attendance Roll Call/Introductions		
3	Approval of Agenda		Action
4	Minutes		
	4.1 February 28, 2024, Regular Board meeting	2-5	Action
5	Treasurer's Report – <i>Scott reporting</i>		
	5.1 February Treasurer's Report	6	Action
	5.2 Checking Account Transactions Report	7	Information
6	Manager Meeting Notes from 4/3, 6/4, and 7/31	8-15	Information
7	Special Programs		
	7.1 Engineering and Technical Assistance (ETA) Program – <i>Dakota reporting</i>		
	7.1.1 ETA & Equipment Reports as of June 30, 2024	16-18	Information
	7.1.2 Grant Status Report as of June 30, 2024	19	Information
	7.2 MN Ag Water Quality Certification Program (MAWQCP) – <i>Scott Reporting</i>		Information
	7.3 Metro Children's Water Festival (MCWF) – <i>Ramsey Reporting</i>		Information
8	Other Business		
	8.1 Application for Accelerated Implementation Grant – Enhanced Street Sweeping		Information
	8.2 By-laws review update – <i>Scott</i>		Information
9	Member Updates		
10	Adjourn		Action

**PUBLIC NOTICE:** The August 28, 2024, regular board meeting will take place in person with an option to participate remotely. Board members who plan on be attending remotely are listed on the MCD's website at <https://www.metrotsa4.org/board>. A link for remote attendance will be provided to all representatives, alternates, and staff, and to anyone who requests one. Please call 952-492-5425 for more information or instructions.



**DRAFT MEETING MINUTES**  
**Wednesday, February 28, 2024**  
**Virtual Meeting**

**Attendance:**

<u>Member</u>	<u>Supervisors</u>	<u>Staff</u>
Anoka CD	Glenda Meixell*	Chris Lord
Carver SWCD	Marcus Zbinden*	Mike Wanous
Chisago SWCD	Rick Cedergren*	Craig Mell
Dakota SWCD	Laura Zanmiller	Brian Watson
Hennepin County		
Isanti SWCD	Dave Medvecky*	Tiffany Determan
Ramsey County	Mai Chong Xiong	Ann WhiteEagle
Scott SWCD	Rob Casey*	Troy Kuphal, Shelly Tietz
Sherburne SWCD	Jason Selvog*	Francine Larson
Washington CD	John Rheinberger	Jay Riggs
Wright SWCD	Duane Dahlman*	Luke Johnson

Others

Anne Sawyer, BWSR

\* Attended remotely due avoid unnecessary travel and/or other schedule conflicts.

**1. Call to Order**

The meeting was called the meeting to order at 4:00 pm. A quorum was present.

**2. Attendance Roll Call/Introductions**

Kuphal called roll.

**3. Election of Officers**

Kuphal opened the floor for nominations for Chair. Rheinberger volunteered for Chair. Kuphal called twice more for nominations. There were no other nominations. Kuphal closed the floor to nominations and without objection declared Rheinberger Chair by acclamation. There were no objections.

Kuphal opened the floor for nominations for Vice-Chair. Rheinberger nominated Laura Zanmiller for Vice-Chair. Kuphal called twice more for nominations. There were no other nominations. Kuphal closed the floor to nominations and without objection declared Zanmiller Vice-Chair by acclamation. There were no objections.

Kuphal opened the floor for nominations for Secretary. Rheinberger nominated Glenda Meixell. Meixell declined the nomination. Xiong self-nominated. Kuphal called twice more for nominations. There were no other nominations. Kuphal closed the floor to nominations and without objection declared Xiong Secretary by acclamation. There were no objections.

Kuphal opened the floor for nominations for Treasurer. Casey nominated Schoenecker for Treasurer. Kuphal called twice more for nominations. There were no other nominations. Kuphal closed the floor to nominations and without objection declared Schoenecker Treasurer by acclamation. There were no objections.

#### 4. Approve of Agenda

**Motion 24.001** Motion by Meixell, second by Zanmiller, to approve the agenda as presented. Voting Ayes: Meixell, Zbinden, Cedergren, Zanmiller, Medvecky, Xiong, Casey, Selvog, Rheinberger, Dahlman. Voting nay: none.

#### 5. Approval of Minutes

Members discussed the November 15, 2023, meeting minutes, noting Frethem was present for Motion 23.014 and voted Aye but left immediately after the motion leaving the Board without a quorum. The vote on Motion 23.015 was, therefore, out of order and the will of the Board should be reflected as consensus.

**Motion 24.002** Motion by Meixell, second by Zanmiller, to approve the minutes as corrected above. Voting Ayes: Meixell, Zbinden, Cedergren, Zanmiller, Medvecky, Xiong, Selvog, Rheinberger, Dahlman. Voting nay: none.

#### 6. Treasurer's Report – Scott SWCD Reporting

##### 6.1 Treasurer's Report – February 13, 2024

Shelly Tietz read the Treasurer's Report with balances as of February 13, 2024.

Rheinberger accepted the February 13, 2024, Treasurer's Report, subject to audit.

##### 6.2 Checking Account Transaction Report

The checking account transaction report was published, no discussion.

#### 7. Manager's Meeting Notes for December 20, 2023, and January 31, 2024 -Manager meetings notes submitted for review. No discussion.

#### 8. Special Programs

##### 8.1 Engineering and Technical Assistance (ETA) Program

**8.1.1 ETA Eng./Tech, Assistance & Equipment Reports** – Brian Watson reported; no discussion.

**8.1.2 Grant Status Report** – Brian Watson reported; no discussion.

**8.2 MN Ag Water Quality Certification** –Troy Kuphal reported; no discussion.

**8.3 Metro Children's Water Festival** – Ann WhiteEagle reported; no discussion.

##### 8.3.1 State Fair Agreement for Metro Children's Festival

**Motion 24.003** Motion by Zbinden, second by Xiong, to approve the agreement for the License to use the Minnesota State Fairgrounds Facilities for the 2024 Children's Water Festival. Ayes:

Meixell, Zbinden, Cedergren, Zanmiller, Medvecky, Xiong, Casey, Selvog, Rheinberger, Dahlman.  
Voting nay: none.

## 9. Other Business

### 9.1 Official Depository Institution

**Motion 24.004** Motion by Casey, second by Zanmiller to designate HomeTown Bank as the primary checking and savings account. Ayes: Meixell, Zbinden, Cedergren, Zanmiller, Medvecky, Xiong, Casey, Selvog, Rheinberger, Dahlman. Voting nay: none.

### 9.2 Official Publication

**Motion 24.005** Motion by Xiong, second by Zanmiller to designate the Metropolitan Conservation District's website as the official place of publications. Ayes: Meixell, Zbinden, Cedergren, Zanmiller, Medvecky, Xiong, Casey, Selvog, Rheinberger, Dahlman. Voting nay: none.

### 9.3 Engagement Letter and Bid for FY2023 Financial Audit

**Motion 24.006** Motion by Zbinden, second by Casey to accept Peterson Company, LTD, audit bid for \$3,800. Ayes: Meixell, Zbinden, Cedergren, Zanmiller, Medvecky, Xiong, Casey, Selvog, Rheinberger, Dahlman. Voting nay: none.

### 9.4 2022 Audited Financial Statements

Tietz referred to the 2022 Audited Financial Statements included in the board packet. No discussion.

### 9.5 Consideration to amend 2023-2025 Work Plan & Budget

Watson reviewed the consideration to amend 2023-2025 Work Plan & Budget. At a recent managers meeting the managers discussed funds needed for the Metro Envirothon. A request has been made for Members to seek donations to offset Envirothon expenses. Watson reviewed the program and possible options to provide funding.

**Motion 24.007** Motion by Zbinden, second by Casey to approve amending the 2023-2025 Work Plan and Budget to reduce MCD Membership Dues from \$1,600 to \$800 in 2024 and allow each Member to determine whether or not to contribute any or all of the savings to the Envirothon. Ayes: Meixell, Zbinden, Cedergren, Zanmiller, Medvecky, Xiong, Casey, Selvog, Rheinberger, Dahlman. Voting nay: none.

### 9.6 Remote attendance guidelines

Kuphal explained that at their regular meeting in November the Board directed staff to review remote meeting options for future board meetings to ensure compliance with open meeting law requirements in State Statute. Staff researched and established guidelines that Kuphal reviewed with the board, including remote attendance locations must be posted on the agenda before the meeting date, the reason for attending remotely must be documented in the minutes, the remote location must be open and accessible to the public with some exceptions, the remote Member must be able to hear and see all discussion and testimony presented from all other Members attending the meeting, and all other participating Members must be able to hear and see them. Participation by phone is not permitted and remote technology including both audio and video must be working. Members attending by phone or using technology where audio or video is failing may not be considered part of the quorum and may not vote. At the Chair's discretion, these

Members you may be allowed to participate in discussion similar to any other member of the public.

**Motion 24.008** Motion by Meixell, second by Casey, Board adopt the remote attendance guidelines as presented. Ayes: Meixell, Zbinden, Cedergren, Zanmiller, Medvecky, Xiong, Casey, Selvog, Rheinberger, Dahlman. Voting nay: none.

**9.7 By-laws review**

Staff recommends the review of current Metropolitan Conservation District By-Laws and provide recommendations at the August Board Meeting.

**10. Member District Updates**

None.

**11. Adjourn**

**Motion 24.009** Motion by Xiong, second by Casey, to adjourn the meeting at 4:47 pm. Ayes: Meixell, Zbinden, Cedergren, Zanmiller, Medvecky, Xiong, Casey, Selvog, Rheinberger, Dahlman. Voting nay: none.

Next meeting August 28, 2024.

Respectfully submitted,

\_\_\_\_\_  
Mai Chong Xiong, Secretary

\_\_\_\_\_  
Date

**Metropolitan Conservation District  
Treasurer's Report  
As of August 19, 2024**

Previous Cash  
Balance 8/19/2024

**ETA - Engineering and Technical Assistance**

<b>ASSETS</b>		
Cash - Previous Balance - 2/13/2024	\$663,706.66	
Income		\$127,500.00
Expense		\$218,120.90
Cash - Ending Balance -8/19/2024		\$573,085.76
<b>LIABILITIES</b>		
NPEAP/ETA		\$573,085.76
<b>Total Liabilities</b>		<b>\$573,085.76</b>
<b>FUND BALANCE</b>		<b>\$0.00</b>

**MAWQCP - MN Ag Water Quality Certification**

<b>ASSETS</b>		
Cash - Previous Balance - 2/13/2024	-\$1,014.70	
Income		\$2,926.16
Expense		\$1,911.46
Cash - Ending Balance -8/19/2024		\$0.00
Accounts Receivable		
<b>FUND BALANCE</b>		<b>\$0.00</b>

**CWF - Childrens' Water Festival**

<b>ASSETS</b>		
Cash - Previous Balance - 2/13/2024	\$67,009.12	
Income		\$14,450.00
Expense		\$3,000.00
Cash - Ending Balance -8/19/2024		\$78,459.12
<b>FUND BALANCE</b>		<b>\$78,459.12</b>

**MCD - Metro Conservation District**

<b>ASSETS</b>		
Cash - Previous Balance -2/13/2024	\$53,931.40	
Income		\$22,668.23
Expense		\$0.00
Cash - Ending Balance - 8/19/2024		\$76,599.63
Accounts Receivable		
<b>FUND BALANCE</b>		<b>\$76,599.63</b>

<b>TOTAL FUND BALANCE</b>	<b>\$155,058.75</b>	
<b>TOTAL CASH BALANCE</b>		<b>\$728,144.51</b>

**BANK ACCOUNT SUMMARY**

Accounts Type	Bank	Balance
Checking	Hometown	\$49,384.86
Savings	Hometown	\$178,759.65
CD	Hometown	\$500,000.00
<b>Total Cash</b>		<b>\$728,144.51</b>

**Metro Conservation District**  
As of August 19, 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
							<b>39,492.80</b>
Deposit	02/19/2024			Deposit	1,014.70		40,507.50
Bill Pmt -Check	02/27/2024	2324	Frontier Precision, Inc	Invoice 292261 - Trimble R12i		38,114.87	2,392.63
Transfer	02/27/2024			Funds Transfer	25,000.00		27,392.63
Check	03/06/2024	EFT	Data Activiation Purchase	Data Plan		193.06	27,199.57
Deposit	03/13/2024			Deposit	1,600.00		28,799.57
Check	04/08/2024	EFT	Data Activiation Purchase	Data Plan		190.99	28,608.58
Check	04/18/2024	2325	Science Museum of Minnesota	Invoice 24-0145 - Children's Water Festival		3,000.00	25,608.58
Transfer	04/19/2024			Funds Transfer	50,000.00		75,608.58
Bill Pmt -Check	04/19/2024	2326	Dakota County Soil & Water Conservation D	Invoice 3383 - ETA Host		3,932.00	71,676.58
Bill Pmt -Check	04/19/2024	2333	Carver Soil & Water Conservation District	Invoice 2239 - ETA Q1		2,280.00	69,396.58
Bill Pmt -Check	04/19/2024	2332	Chisago Soil & Water Conservation Dist	Invoice 3990 - ETA		15,897.90	53,498.68
Bill Pmt -Check	04/19/2024	2331	Dakota County Soil & Water Conservation D	Invoice 3384 - ETA		3,254.50	50,244.18
Bill Pmt -Check	04/19/2024	2330	Ramsey County.	Invoice PRK-002346		1,327.32	48,916.86
Bill Pmt -Check	04/19/2024	2329	Sherburne SWCD.	Invoice 2024263 - ETA		6,362.71	42,554.15
Bill Pmt -Check	04/19/2024	2328	Washington Conservation District	Invoice 6478 - ETA		17,131.70	25,422.45
Bill Pmt -Check	04/19/2024	2327	Wright SWCD	Invoice 86091166 - ETA		475.00	24,947.45
							24,947.45
Check	04/29/2024	2334	Riverland Bank	Certificate of Deposit		250,000.00	-225,052.55
Transfer	04/29/2024			Funds Transfer	250,000.00		24,947.45
Check	05/06/2024	EFT	Data Activiation Purchase	Data Plan		190.99	24,756.46
Check	05/22/2024	2336	Dakota County Soil & Water Conservation D	Invoice 3385 - MAWQCP		387.00	24,369.46
Check	05/22/2024	2337	Scott Soil and Water Conservation Dist.	Invoice 2024-039 - MAWQCP		43.00	24,326.46
Check	05/22/2024	2338	Sherburne SWCD.	Invoice 2024257 - MAWQCP		133.28	24,193.18
Check	05/22/2024	2339	Washington CD	Invoice 6510 - MAWQCP		862.18	23,331.00
Check	05/22/2024	2340	Wright SWCD	Invoice 86091167 - MAWQCP		486.00	22,845.00
Deposit	05/24/2024			Deposit	1,911.46		24,756.46
Deposit	06/04/2024			Deposit	1,600.00		26,356.46
Deposit	06/05/2024			Deposit	3,478.77		29,835.23
Check	06/06/2024	EFT	Data Activiation Purchase	Data Plan		190.99	29,644.24
Deposit	06/12/2024			Deposit	127,500.00		157,144.24
Deposit	06/13/2024			Deposit	800.00		157,944.24
Deposit	06/18/2024			Deposit	3,200.00		161,144.24
Deposit	07/02/2024			Deposit	1,114.73		162,258.97
Check	07/08/2024	EFT	Data Activiation Purchase	Data Plan		190.99	162,067.98
Deposit	07/16/2024			Deposit	10,350.00		172,417.98
Bill Pmt -Check	07/23/2024	2357	Dakota County Soil & Water Conservation D	Invoice 3401 - Host Services		1,536.50	170,881.48
Bill Pmt -Check	07/23/2024	2356	Frontier Precision, Inc	Invoice INV304868 - Repairs		810.00	170,071.48
Transfer	07/30/2024			Funds Transfer	125,000.00		295,071.48
Check	07/30/2024	2355	Riverland Bank	Certificate of Deposit		250,000.00	45,071.48
Transfer	07/30/2024			Funds Transfer	125,000.00		170,071.48
Bill Pmt -Check	07/30/2024	2343	Anoka Conservation District	Invoice 2024157 - ETA		9,325.28	160,746.20
Bill Pmt -Check	07/30/2024	2344	Carver Soil & Water Conservation District	Invoice 2252 & 2253 - ETA		5,615.03	155,131.17
Bill Pmt -Check	07/30/2024	2345	Chisago Soil & Water Conservation Dist	Invoice 3994 & 3995 - ETA		15,986.06	139,145.11
Bill Pmt -Check	07/30/2024	2346	Dakota County Soil & Water Conservation D	Invoice 3402 -ETA		8,156.24	130,988.87
Bill Pmt -Check	07/30/2024	2347	Hennepin County	Invoice 229966 & 229824 - ETA		30,204.50	100,784.37
Bill Pmt -Check	07/30/2024	2348	Isanti SWCD	Invoice 2024-154 - ETA		23,386.50	77,397.87
Bill Pmt -Check	07/30/2024	2349	Scott Soil and Water Conservation Dist.	Invoice 2024-053 and 2024-054 - ETA		9,283.00	68,114.87
Bill Pmt -Check	07/30/2024	2354	Sherburne SWCD.	Invoice 2024275 - ETA		11,116.18	56,998.69
Bill Pmt -Check	07/30/2024	2351	Washington Conservation District	Invoice 6586 - ETA		12,792.60	44,206.09
Deposit	08/05/2024			Deposit	5,178.77		49,384.86
					732,748.43	722,856.37	49,384.86



## MCD Managers Meeting Notes

**Meeting Date:** Wednesday April 3, 2024

**Meeting Time:** 10:00 a.m. – 11:30 a.m.

**Meeting Location:** Remotely via Teams

**Attendees:** Chris Lord – Anoka, Mike Wanous – Carver, Craig Mell – Chisago, Brian Watson – Dakota, Tiffany Determan – Isanti, Troy Kuphal – Scott, Francine Larson – Sherburne, Anne Sawyer - BWSR

### 1. Agenda Review – added MCD by-law discussion under “Other”.

### 2. Program Updates

- a. Engineering and Technical Assistance (ETA) Program, *Brian Watson -Dakota*
  - Brian provided an update on the ETA grants. Quarterly grant reports will always be due on the 14<sup>th</sup> of the month following the end of the quarter. Q1 reports are due on April 14<sup>th</sup>, the forms were emailed out several weeks ago.
  - BWSR has informed us that the FY25 grant deadlines will not be amended and that the general fund allocation to NPEAP will expire 12/31/25. Staff will need to review grant agreements and deadlines and adjust accordingly to spend funds prior to deadlines.
  - Ramsey has received the survey equipment requested under the capital equipment schedule as described in the workplan.
- b. MAWQCP, *Troy Kuphal – Scott*
  - Nothing new to report, invoices for staff working on the MAWQCP can be sent to Scott SWCD for re-imburement.
- c. Metro Children’s Water Festival Program, *Ann White Eagle – Ramsey*
  - Ann had a last-minute meeting come up and could not attend but her email update stated that the Planning Committee for the Children’s Water Festival is planning to meet tomorrow (4/4/2024).

Envirothon update, Francine Larson – Sherburne

- Francine provided an update that 20 teams and 100 students are signed up for the Area 4 Envirothon. She asked that all districts consider possible venue locations for hosting the event in the future – the location would ideally be able to host the event outside but have an inside option as a back-up if the weather does not cooperate. Discussion occurred regarding the future funding of the event and if this should be a MASWCD Area 4 topic or a MCD topic. Staff felt it would be best to start with the MASWCD Area 4. More discussion occurred regarding districts sponsoring teams that attend from within their jurisdiction, and potentially seeking sponsorships/donations.

### 3. BWSR Updates

- Anne Sawyer provided the BWSR update. Districts that applied for Phase 1 Soil Health grants should have been notified of the status and received eLINK notifications for developing workplans. All districts that applied received full funding. Tom Gile is working on the Phase 2 Soil Health grant details and will hopefully be sending something out as soon as he can. Significant funding will be available for Phase 2.



- Other grant opportunities are currently available (HELP, Pollinator Pathways, Water Storage) – please refer to the BWSR Grants Quarterly email that was just recently sent out.

#### 4. Member Updates

- Anoka – Chris provided an update on the ACD taxing authority bills currently being discussed at the legislature. Chris stated they are having good dialog on how this would work for Anoka but may not be the best solution for other SWCD's.
- Chisago – Craig informed the group that they have been given notice that their lease agreement is being terminated. Chisago SWCD is reviewing options and discussing potential office space options with Chisago County.
- Dakota – Brian will be retiring on June 14<sup>th</sup> – he will be dearly missed by this group! Dakota SWCD also has a new board member following an appointment process after the former Supervisor resigned. Diane Schmidkte is retiring soon, and they are in the process of filling that position. They recently changed cost share policy to stack BMP's and program funding and that has resulted in high demand for funding.
- Isanti – Tiffany will be posting for a Land Protection position soon. They are wrapping up a 5-year strategic planning process and will tackle a comp/class study soon. They are also working out some office space items with NRCS.
- Scott – Troy informed the group that Scott SWCD recently purchased a LIDAR capable drone that can perform sub-foot accuracy surveys. He sees it as a very beneficial tool to survey hard to reach areas and it will provide efficiencies over traditional survey methods. They may be able to demo the equipment if other Districts have a need.
- Sherburne – Francine recently completed a talent acquisition process, and she offered the job yesterday and may look into hiring one more. They will also be completing a wage/comp/class study soon.
- Carver – Mike described that the South Fork Crow River 1W1P comprehensive plan was approved by the BWSR board last week. Carver SWCD will need to decide if it will officially sign on to the Joint Powers Collaboration Agreement for implementing the plan. Discussion also occurred regarding SWCD Comprehensive Plans within the 7-county metro area. Brian will try to set up a separate meeting to discuss the topic with BWSR staff and the 7 metro districts.

#### 5. Other

- MASWCD Area 4 meeting was postponed due to weather...the new meeting date will be April 23, but the location will change to 2015 Van Dyke St, Maplewood MN 55109. Brian will send out an email today with the details of the meeting.
- By-law updates for the MCD Joint Powers Board. During the last MCD board meeting it was suggested that staff review the By-laws to determine if updates should be made. This will be an agenda item at the next MCD managers meeting.

#### 6. Next manager meeting

- Chisago SWCD will host the next MCD manager meeting. Craig will send out a Doodle poll to determine the best date (likely late May). It was suggested that this meeting be held in person to wish Brian farewell and thank him for all his leadership over the years.

#### 7. Next MCD JPB meeting

- August 28, 2024 – 4:00 p.m. @ WCD office/remotely

## MCD Managers Meeting Notes

**Meeting Date:** Tuesday, June 4, 2024

**Meeting Time:** 10:00 a.m. – 12:00 p.m.

**Meeting Location:** Ramsey County Parks and Recreational Facility located at 2015 Van Dyke Street in Maplewood

**Attendees:** Chris Lord (Anoka), Mike Wanous (Carver), Craig Mell (Chisago), Brian Watson and Ashley Gallagher (Dakota), Karen Galles (Hennepin), Ann WhiteEagle (Ramsey), Francine Larson (Sherburne), Jay Riggs (Washington), Luke Johnson (Wright), Anne Sawyer (BWSR)

### 1. Agenda Review

### 2. Program Updates

- a. Engineering and Technical Assistance (ETA) Program, *Brian Watson -Dakota*
  - FY22 grants have been closed.
  - FY23 grants – Ramsey CD returned some unused funds; all funds have been allocated to other members. Member spending deadline 12/31/2024. Grant Expires 12/31/2025.
  - FY24 and FY 25 grants – Due to language passed during the 2023 legislative session, both the FY24 and FY25 Non-Point Engineering Assistance (NPEA) grants will expire on December 31, 2025. The Enhanced Shared Technical Service (ESTS) grants will expire on their normal schedule which will be December 31, 2026 (FY24 grant) and December 31, 2027 (FY25 grant).
  - Equipment – we are currently all caught up on our equipment purchase needs.
  - Training budget – Our FY21 budget was the last time we allocated funds for training needs. This may be something the members want to consider in the future.
- b. MAWQCP, *Troy Kuphal – Scott*
  - Troy was absent from the meeting, no update given.
- c. Metro Children’s Water Festival Program, *Ann White Eagle – Ramsey*
  - This year’s event is scheduled for Wednesday, September 25th. Currently there are 74 fifth grade classrooms registered (over 2,000 students) and 45 presenters confirmed.
- d. Metro Area Envirothon, *Francine Larson – Sherburne*
  - Francine provided a handout (see attached) that highlighted this year’s event, which was held on Thursday, April 25th at the Isaak Walton League MN Valley Chapter in Bloomington. The team from Minnetonka High School finished in 1st place at this event and also took first place at the State Envirothon. They will now compete at the National Envirothon in Geneva, NY in July.
  - Plans are to have a discussion at the MASWCD Area IV Fall meeting about the budget needs for the Envirothon, including funds for the host SWCD.

### 3. BWSR Updates

- Anne Sawyer, Board Conservationist
  - a. Reminded Districts to meet Minnesota Management and Budget’s request to report on actual and anticipated expenditures on grants over \$500,000 by the close of fiscal year 2024, Districts must submit to BWSR in elink an interim progress report with only expenditures by June 30, 2024:
    - Spent and billed as of 6/30/2024.

- Work completed as of 6/30/2024 but billed after that date.
- Work completed as of 6/30/2024 but not yet billed.
- b. Soil Health Grants – reminded Districts to complete the Request for Information (RFI) to identify their intent to participate in the Soil Health Delivery Program. This RFI process will provide expectations for soil health activities implemented through the program and identify funding requested by participating SWCDs. The deadline to complete the RFI is July 2, 2024. Allocations range from \$15,000 to \$150,000 per SWCD. Discussion was had by several partners regarding their displeasure with the much lower than anticipated allocation per SWCD from this grant. Tom Gile is scheduled to attend the MASWCD Area IV meeting on Thursday, June 27th to discuss the state soil health programs.
- c. Discussion was had regarding recent changes to the Wetland Conservation Act. Managers recommended inviting BWSR wetland staff to attend the July Managers meeting to discuss the WCA rule changes.
- d. Upcoming grant application deadlines:
  - Pollinator Pathways Grants – June 20th
  - Habitat Enhancement Landscape Program – June 27th

#### 4. Member Updates

- Ramsey – Ann is working on their Soil Health staffing grant agreement; their office is now serving as the County Ag. Inspector; the National Director of the Amicorp visited their office.
- Wright – Luke currently has staff opening for both an Engineer and an Engineering Technician; the Wright SWCD is partnering with Centra Sota Cooperative to hire a Soil Health Specialist.
- Carver – Mike discussed his concerns about the Phase 2 soil health grant allocation amounts. They did not apply for the Phase 1 staffing grants because they anticipated a significantly more Phase 2 funds for staffing.
- Dakota – Biran thanked the partners, his last day as Manager is Friday, June 7th and his last day with the SWCD is Friday, June 14th.
- Hennepin – Karen updated the group on their \$10M US Forest Service grant, a program coordinator and tree inspectors have been hired. The main focus of this grant is to assist landowners to remove hazardous trees from their property.
- Chisago – Craig provided an update on their office leave, the CSWCD has been given notice that their lease agreement is being terminated, effective 12/31/24. Chisago SWCD is discussing potential office space options for both the SWCD and NRCS with Chisago County.
- Anoka – Chris discussed staffing issues. They recently hired two seasonal employees, and both have left for other jobs. Chris provided an update on the ACD legislation to secure taxing authority, a lot was learned about the process, unfortunately they were unsuccessful this year.
- Sherburne – Francine recently hired two new Technicians. She is working with 30 other SWCDs on a USDA RCPP application for irrigation management, the deadline to apply for the RCPP funds is in July.
- Washington – Jay discussed the soil health grants, both phase 1 and 2 and his concerns with the amount of phase 2 funds to implement projects on the ground. Also, discussed metro WBIF grant process and concerns with WCA enforcement.

#### 5. Other

#### 6. Next manager meeting

- Virtual meeting, Wednesday, July 31st at 10:00 a.m., hosted by Dakota SWCD

#### 7. Next MCD JPB meeting

- August 28, 2024 – 4:00 p.m. @ WCD office/remotely

# 2024 Metro Area Envirothon

Isaak Walton League MN Valley Chapter in Bloomington, MN

The Metro Area Envirothon is an interactive educational opportunity for those students eager to learn more about Minnesota's natural resources and current environmental topics. Schools from all over the Metro Area joined together on April 25th at the Isaak Walton League for the 2024 competition. The students spent the day visiting each of the 5 learning stations that were spread out over the grounds near the Minnesota River, each station was followed by an exam that represented part of their final score. Senior teams also gave a presentation based on the current events theme of the year, "Renewable Energy for a Sustainable Future in Minnesota". The top three winners in the Senior division advanced to the State Envirothon.

## Envirothon Fast Facts

100 students participated  
9 schools represented  
5 metro counties

## Special Thank You to our partners

MASWCD Area 4  
NRCS  
BWSR  
WSB  
TNC

Hennepin Enviro. Services  
Carver SWCD  
Chisago SWCD  
Dakota SWCD  
Isanti SWCD  
Sherburne SWCD  
Wright SWCD



## 2024 Metro Area Envirothon Finalists

**Senior Teams:** 1st place Minnetonka, 2nd place Hopkins, 3rd place Hopkins

**Junior Teams:** 1st place Rockford, 2nd place Hopkins North, 3rd place Hopkins North



First place Junior Team  
Rockford Middle School



First place Senior Team  
Minnetonka High School

This team also took 1st place in the State Envirothon and will be going on to represent Minnesota at the National Envirothon in Geneva, NY this July.

## MCD Managers Meeting Notes

**Meeting Date:** July 31, 2024

**Meeting Time:** 10:00 a.m. – 12:00 p.m.

**Meeting Location:** Virtual

**Attendees:** Chris Lord (Anoka), Mike Wanous (Carver), Craig Mell (Chisago), Ashley Gallagher (Dakota), Karen Galles (Hennepin), Tiffany Determan (Isanti), Ann WhiteEagle (Ramsey), Troy Kuphal (Scott), Francine Larson (Sherburne), Jay Riggs (Washington), Luke Johnson (Wright), Anne Sawyer (BWSR), Less Lemm (BWSR), Lewis Brockette (BWSR), Dave Weirens (BWSR)

### 1. Wetland Conservation Act Changes, *Les Lemm and Lewis Brockette, BWSR*

- BWSR staff provided a powerpoint overview of changes. Most questions from Managers, and across the state, are related to the Agricultural Exemptions.
- Rulemaking is on BWSR page under Special Projects, still opportunities for comment.
- Questions related to reliance on NRCS certified determinations
  - PC is exempt
  - MN NRCS has wetland compliance team, not local staff for many years now
  - NRCS template letters have statement to notify producers that what they have been given by NRCS doesn't ensure compliance with WCA and 404
- Other specifics questions can be address by reaching out to BWSR staff.
- Training on the changes was held last week, recording is posted on BWSR website.

### 2. Program Updates

- a. Engineering and Technical Assistance (ETA) Program, *Ashley Gallagher -Dakota*
  - Not many changes since the last report, FY22 is spent and will work towards closing the grant. The FY24 NPEA agreement was amended to include the FY25 NPEA, because due to state legislative error FY24 and FY25 have same expiration of December 31, 2025. Board Chair signed the agreement for the ESTS portion of FY25 as workplan has already been approved by the JPB but grant still requires BWSR signature for full execution. Forms for Q3 have been sent to all members.
  - Training ideas- was in notes from last meeting but unsure what discussion is needed. There are struggles with Area Training Teams, maybe related. This is a larger topic that could be moved to a future agenda.
- b. MAWQCP, *Troy Kuphal – Scott*
  - No updates
- c. Metro Children's Water Festival Program, *Ann White Eagle – Ramsey*
  - They are looking for volunteers, Ann forwarded email to all Managers.

### 3. Clean Water Fund Accelerated Implementation Grants

- MCD has previously used AIG grants for SWAs, AIG grants were not a category for a number of years, but the category is an option again.
- There was support from the group for an AIG application related to Enhanced Street Sweeping. Chris and Jay will check in with Craig if he had certain ideas, and then work on an application.
- Applications are due on August 22 and the next JPB meeting is August 28. There was discussion on how to proceed but looking into the 3-year workplan that is approved by the JPB there is a

statement about pursuing funds, JPB would likely support, but just need to inform them at the August 28 meeting.

#### 4. **BWSR Updates**, Anne Sawyer, Board Conservationist

- Competitive grants are going to be even more competitive, especially P&P, unknown what requests for AIG will be.
- Soil health all but \$60,000 was requested, distribution unknown yet. Gathering list of soil health staff. Jared House, Kelly Voigt, and Tyler Knutson working on this.
- Comp Plan still in discussion, hoping to get extensions figured out soon.
- Reporting requirements for grants over \$500,000 may change process but will still be needed.
- IDP needed in eLink? Response in chat was October 20<sup>th</sup>.

#### 5. **MACDE**

- Francine passed along an email from Dan Cibulka with notes from the last MACDE meeting.

#### 6. **Member Updates**

- Ramsey – MMB sent SWCD Aid to sheriff's department. Busy with field work, lake surveys, and EAB.
- Wright – Hiring for engineer, posting again soon. Filled Engineering Tech position. Concerns with WCA changes related to Ag Exemptions, and level of NRCS involvement. Busy with construction.
- Carver – Budget hearing last week (general levy, WMO levy) total of 4.4% increasing just to cover staff/insurance. Final expansion of Highway 212 – big workload for erosion/sediment control inspections. Ditches going through redetermination (18 total, 5 done).
- Dakota – Budgeting as well, with an interim County Administrator, new Administrator starts in September. SWCD office will have 5 new employees by the end of the year, added an FTE with soil health staffing grant.
- Hennepin – Private property tree removal (USFS grant) technology not good, but had 200 people with interest. Thinking about 2025 legislative platform. Wood waste may be future issue, could connect with other counties on solid waste management and composting.
- Chisago – Had to leave the meeting early.
- Anoka – Budget process starting. Two Outdoor Heritage Funds applications submitted (approx. 3 million if both funded), hearing required for all applications. Lost both seasonal staff, re-hired already for one.
- Sherburne – Asked for \$50,000 increase in base funding that was supported. Working on a carp removal project, looking for disposal (land application for farmers options).
- Washington – Budgeting process asking 4% but is only \$12,000 but watershed agreements will increase, may need new staff to accomplish increase in watershed work. Willow on-board for soil health, and posted position for Lower St Croix Ag Outreach (no longer at extension).
- Isanti- Budgeting as well, asking 13% increase. Also recently hired for easement work Rum River.
- Scott – Had to leave the meeting early.

#### 7. **Actions for next MCD JPB**

- Inform the JPB of the CWF AIG application.

#### 8. **Location/Planning for Fall MASWCD Area 4 Meeting**

- Meeting is scheduled for November 7.
- Past options include Ramsey (Parks or Arden Hills) and Cabela's. Staff prefer Cabela's for the fall meeting.
- Discussion on any agenda items, only item noted was that officers are up for election, and email was sent about this. Director Zanmiller likes the idea of a speaker, any ideas can be sent to Gallagher.

**9. Upcoming meetings**

- August 28, 2024 – 4:00 p.m. @ WCD office/remotely
- Mangers – Karen is next – Will schedule for Sept 25<sup>th</sup>

07/24/2024

# FY22 Engineering and Technical Assistance Grants - Expenditures Report

Grant Executed on 10/05/2021. Grant Expires on 12/31/2024. Member Spending Target 12/31/2023.

Member	Application Engineering & TA	2022 Expenditures	2023 Expenditures	Q1 2024 Expenditures	Q2 2024 Expenditures	Q3 2024 Expenditures	Q4 2024 Expenditures	Total Expenditures	Balance
Anoka	\$ 27,000.00	\$ 27,000.00			\$ 3,890.00			\$ 30,890.00	\$ (3,890.00)
Carver	\$ 27,000.00	\$ 6,386.64	\$ 13,109.50	\$ 2,280.00	\$ 5,223.86			\$ 27,000.00	\$ -
Chisago	\$ 27,000.00	\$ 17,799.98	\$ 9,200.02					\$ 27,000.00	\$ -
Dakota	\$ 27,000.00	\$ -	\$ 27,000.00		\$ 2,889.24			\$ 29,889.24	\$ (2,889.24)
Hennepin	\$ 27,000.00	\$ 27,000.00			\$ 3,890.00			\$ 30,890.00	\$ (3,890.00)
Isanti	\$ 27,000.00	\$ 16,410.28	\$ 10,589.72					\$ 27,000.00	\$ -
Ramsey	\$ 27,000.00	\$ -	\$ 7,223.44	\$ 1,327.32				\$ 8,550.76	\$ 18,449.24
Scott	\$ 27,000.00	\$ 20,727.50	\$ 6,272.50		\$ 3,890.00			\$ 30,890.00	\$ (3,890.00)
Sherburne	\$ 27,000.00	\$ 168.00	\$ 26,832.00					\$ 27,000.00	\$ -
Washington	\$ 27,000.00	\$ 6,447.47	\$ 20,552.53		\$ 3,890.00			\$ 30,890.00	\$ (3,890.00)
Wright	\$ 27,000.00	\$ 16,930.50	\$ 10,069.50					\$ 27,000.00	\$ -
<b>Total:</b>	<b>\$ 297,000.00</b>	<b>\$ 138,870.37</b>	<b>\$ 130,849.21</b>	<b>\$ 3,607.32</b>	<b>\$ 23,673.10</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 297,000.00</b>	<b>\$ -</b>
Member	Match Engineering & TA	2022 Expenditures	2023 Expenditures	Q1 2024 Expenditures	Q2 2024 Expenditures	Q3 2024 Expenditures	Q4 2024 Expenditures	Total Expenditures	Balance
Anoka	\$ 3,400.00	\$ -						\$ -	\$ 3,400.00
Carver	\$ 3,400.00	\$ -						\$ -	\$ 3,400.00
Chisago	\$ 3,400.00	\$ 6,000.00						\$ 6,000.00	\$ (2,600.00)
Dakota	\$ 3,400.00	\$ -						\$ -	\$ 3,400.00
Hennepin	\$ 3,400.00	\$ 11,745.89						\$ 11,745.89	\$ (8,345.89)
Isanti	\$ 3,400.00	\$ 2,185.18	\$ 1,216.56					\$ 3,401.74	\$ (1.74)
Ramsey	\$ 3,400.00	\$ -						\$ -	\$ 3,400.00
Scott	\$ 3,400.00	\$ 3,516.00						\$ 3,516.00	\$ (116.00)
Sherburne	\$ 3,400.00	\$ 35,792.03						\$ 35,792.03	\$ (32,392.03)
Washington	\$ 3,400.00	\$ -	\$ 11,706.50					\$ 11,706.50	\$ (8,306.50)
Wright	\$ 3,400.00	\$ 6,017.43						\$ 6,017.43	\$ (2,617.43)
<b>Total:</b>	<b>\$ 37,400.00</b>	<b>\$ 65,256.53</b>	<b>\$ 12,923.06</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 78,179.59</b>	<b>\$ (40,779.59)</b>



04/17/2024

# FY23 Engineering and Technical Assistance Grants - Expenditures Report

Grant Executed on 01/17/2023. Grant Expires on 12/31/2025. Member Spending Target 12/31/2024.

Member	Application Engineering & TA	2023 Expenditures	Q1 2024 Expenditures	Q2 2024 Expenditures	Q3 2024 Expenditures	Q4 2024 Expenditures	Q1 2025 Expenditures	Total Expenditures	Balance
Anoka	\$ 27,000.00	\$ 27,000.00						\$ 27,000.00	\$ -
Carver	\$ 27,000.00	\$ -		\$ 391.17				\$ 391.17	\$ 26,608.83
Chisago	\$ 27,000.00	\$ 9,437.06	\$ 15,897.90	\$ 1,665.04				\$ 27,000.00	\$ -
Dakota	\$ 27,000.00	\$ 8,889.50	\$ 3,254.50	\$ 5,267.00				\$ 17,411.00	\$ 9,589.00
Hennepin	\$ 27,000.00	\$ 27,000.00						\$ 27,000.00	\$ -
Isanti	\$ 27,000.00	\$ 3,613.50		\$ 23,386.50				\$ 27,000.00	\$ -
Ramsey	\$ 27,000.00	\$ -						\$ -	\$ 27,000.00
Scott	\$ 27,000.00	\$ 27,000.00						\$ 27,000.00	\$ -
Sherburne	\$ 27,000.00	\$ -	\$ 6,362.71	\$ 11,116.18				\$ 17,478.89	\$ 9,521.11
Washington	\$ 27,000.00	\$ 22,125.80	\$ 4,874.20					\$ 27,000.00	\$ -
Wright	\$ 27,000.00	\$ 4,356.00	\$ 475.00					\$ 4,831.00	\$ 22,169.00
<b>Total:</b>	<b>\$ 297,000.00</b>	<b>\$ 129,421.86</b>	<b>\$ 30,864.31</b>	<b>\$ 41,825.89</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 202,112.06</b>	<b>\$ 94,887.94</b>
Member	Match Engineering & TA	2023 Expenditures	Q1 2024 Expenditures	Q2 2024 Expenditures	Q3 2024 Expenditures	Q4 2024 Expenditures	Q1 2025 Expenditures	Total Expenditures	Balance
Anoka	\$ 3,400.00	\$ 47,452.50						\$ 47,452.50	\$ (44,052.50)
Carver	\$ 3,400.00							\$ -	\$ 3,400.00
Chisago	\$ 3,400.00							\$ -	\$ 3,400.00
Dakota	\$ 3,400.00							\$ -	\$ 3,400.00
Hennepin	\$ 3,400.00	\$ 5,171.33						\$ 5,171.33	\$ (1,771.33)
Isanti	\$ 3,400.00	\$ 1,709.76						\$ 1,709.76	\$ 1,690.24
Ramsey	\$ 3,400.00							\$ -	\$ 3,400.00
Scott	\$ 3,400.00	\$ 3,400.00						\$ 3,400.00	\$ -
Sherburne	\$ 3,400.00	\$ 776.51						\$ 776.51	\$ 2,623.49
Washington	\$ 3,400.00	\$ -						\$ -	\$ 3,400.00
Wright	\$ 3,400.00	\$ -						\$ -	\$ 3,400.00
<b>Subtotal:</b>	<b>\$ 37,400.00</b>	<b>\$ 58,510.10</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 58,510.10</b>	<b>\$ (21,110.10)</b>

07/24\$

# FY24 Engineering and Technical Assistance Grants - Expenditures Report

Grant Executed on 11/30/2023. Grant Expires on 12/31/2025. Member Spending Target 12/31/2024.

Member	Application Engineering & TA	Q1 2024 Expenditures	Q2 2024 Expenditures	2024 NPEA Grant Amended to include 2025 Funds	Q3 2024 Expenditures	Q4 2024 Expenditures	Q1 2025 Expenditures	Total Expenditures	Balance
Anoka	\$ 30,318.18		\$ 5,435.28	\$ 9,272.73				\$ 5,435.28	\$ 34,155.63
Carver	\$ 30,318.18			\$ 9,272.73				\$ -	\$ 39,590.91
Chisago	\$ 30,318.18		\$ 14,321.02	\$ 9,272.73				\$ 14,321.02	\$ 25,269.89
Dakota	\$ 30,318.18			\$ 9,272.73				\$ -	\$ 39,590.91
Hennepin	\$ 30,318.18		\$ 26,314.50	\$ 9,272.73				\$ 26,314.50	\$ 13,276.41
Isanti	\$ 30,318.18			\$ 9,272.73				\$ -	\$ 39,590.91
Ramsey	\$ 30,318.18			\$ 9,272.73				\$ -	\$ 39,590.91
Scott	\$ 30,318.18		\$ 5,393.00	\$ 9,272.73				\$ 5,393.00	\$ 34,197.91
Sherburne	\$ 30,318.18			\$ 9,272.73				\$ -	\$ 39,590.91
Washington	\$ 30,318.18	\$ 12,257.50	\$ 8,902.60	\$ 9,272.73				\$ 21,160.10	\$ 18,430.81
Wright	\$ 30,318.18	\$ -		\$ 9,272.73				\$ -	\$ 39,590.91
<b>Total:</b>	<b>\$ 333,500.00</b>	<b>\$ 12,257.50</b>	<b>\$ 60,366.40</b>	<b>\$ 102,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 72,623.90</b>	<b>\$ 362,876.10</b>
Member	Match Engineering & TA	Q1 2024 Expenditures	Q2 2024 Expenditures	2024 NPEA Grant Amended to include 2025 Funds	Q3 2024 Expenditures	Q4 2024 Expenditures	Q1 2025 Expenditures	Total Expenditures	Balance
Anoka	\$ 3,400.00			\$ 1,125.00				\$ -	\$ 4,525.00
Carver	\$ 3,400.00			\$ 1,125.00				\$ -	\$ 4,525.00
Chisago	\$ 3,400.00			\$ 1,125.00				\$ -	\$ 4,525.00
Dakota	\$ 3,400.00			\$ 1,125.00				\$ -	\$ 4,525.00
Hennepin	\$ 3,400.00			\$ 1,125.00				\$ -	\$ 4,525.00
Isanti	\$ 3,400.00		\$ 4,956.06	\$ 1,125.00				\$ 4,956.06	\$ (431.06)
Ramsey	\$ 3,400.00			\$ 1,125.00				\$ -	\$ 4,525.00
Scott	\$ 3,400.00			\$ 1,125.00				\$ -	\$ 4,525.00
Sherburne	\$ 3,400.00			\$ 1,125.00				\$ -	\$ 4,525.00
Washington	\$ 3,400.00	\$ 9,753.50	\$ 6,973.88	\$ 1,125.00				\$ 16,727.38	\$ (12,202.38)
Wright	\$ 3,400.00			\$ 1,125.00				\$ -	\$ 4,525.00
<b>Subtotal:</b>	<b>\$ 37,400.00</b>	<b>\$ 9,753.50</b>	<b>\$ 11,929.94</b>	<b>\$ 12,375.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 21,683.44</b>	<b>\$ 28,091.56</b>

Metro Conservation Districts Technical Service Area Grants Status

	FY 2022 NPEAP \$147,500 (P22-5163) CLOSED 10/05/2021 to 12/31/2024					2022 ESTS \$242,500 (P22-5171) CLOSED 10/05/2021 to 12/31/2024				
					T/E					T/E
	Admin.	T/E Assistance	Supplies & Equipment	Grant Total	Assistance Match	Admin.	T/E Assistance	Equipment	Grant Total	Assistance Match
<b>Workplan:</b>	\$ 7,000.00	\$ 102,000.00	\$ 38,500.00	\$ 147,500.00	\$ 14,750.00	\$ 7,500.00	\$ 195,000.00	\$ 40,000.00	\$ 242,500.00	\$ 24,250.00
<b>CY 2022 Expenses:</b>	\$ 2,240.00	\$ 38,396.81	\$ -	\$ 40,636.81	\$ 41,792.03	\$ 3,140.94	\$ 100,473.56	\$ 2,538.48	\$ 106,152.98	\$ 23,464.50
<b>CY 2023 Expenses:</b>	\$ 4,762.00	\$ 66,340.62	\$ 35,760.57	\$ 106,863.19	\$ -	\$ 4,382.04	\$ 64,508.59	\$ 6,719.26	\$ 75,609.89	\$ 13,232.60
<b>CY 2024 Expenses:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,280.42	\$ 33,456.71	\$ 60,737.13	\$ -
<b>Total Expenditures:</b>	\$ 7,002.00	\$ 104,737.43	\$ 35,760.57	\$ 147,500.00	\$ 41,792.03	\$ 7,522.98	\$ 192,262.57	\$ 42,714.45	\$ 242,500.00	\$ 36,697.10
<b>Balance:</b>	\$ (2.00)	\$ (2,737.43)	\$ 2,739.43	\$ -	\$ (27,042.03)	\$ (22.98)	\$ 2,737.43	\$ (2,714.45)	\$ (0.00)	\$ (12,447.10)

	FY 2023 NPEAP \$127,500 (P23-1184) 1/17/2023 to 12/31/2025					2023 ESTS \$242,500 (P23-1192) 1/17/2023 to 12/31/2025				
					T/E					T/E
	Admin.	T/E Assistance	Supplies & Equipment	Grant Total	Assistance Match	Admin.	T/E Assistance	Equipment	Grant Total	Assistance Match
<b>Workplan:</b>	\$ 7,000.00	\$ 102,000.00	\$ 18,500.00	\$ 127,500.00	\$ 12,750.00	\$ 7,500.00	\$ 195,000.00	\$ 40,000.00	\$ 242,500.00	\$ 24,500.00
<b>CY 2023 Expenses:</b>	\$ 902.00	\$ 102,000.00	\$ 1,675.44	\$ 104,577.44	\$ 21,057.60	\$ 4,961.00	\$ 27,421.86	\$ -	\$ 32,382.86	\$ 37,452.50
<b>CY 2024 Expenses:</b>	\$ 2,929.50	\$ -	\$ 924.95	\$ 3,854.45	\$ -	\$ 2,539.00	\$ 72,690.20	\$ 5,658.92	\$ 80,888.12	\$ -
<b>CY 2025 Expenses:</b>				\$ -						
<b>Total Expenditures:</b>	\$ 3,831.50	\$ 102,000.00	\$ 2,600.39	\$ 108,431.89	\$ 21,057.60	\$ 7,500.00	\$ 100,112.06	\$ 5,658.92	\$ 113,270.98	\$ 37,452.50
<b>Balance:</b>	\$ 3,168.50	\$ -	\$ 15,899.61	\$ 19,068.11	\$ (8,307.60)	\$ -	\$ 94,887.94	\$ 34,341.08	\$ 129,229.02	\$ (12,952.50)

	FY 2024 NPEA JPB \$127,500 (P24-0004) 1/01/2024 to 12/31/2025					2024 ESTS \$242,500 (P24-0012) 1/01/2024 to 12/31/2025				
					T/E					T/E
	Admin.	T/E Assistance	Supplies & Equipment	Grant Total	Assistance Match	Admin.	T/E Assistance	Equipment	Grant Total	Assistance Match
<b>Workplan:</b>	\$ 14,000.00	\$ 204,000.00	\$ 37,000.00	\$ 255,000.00	\$ 25,500.00	\$ 11,000.00	\$ 231,500.00	\$ -	\$ 242,500.00	\$ 24,500.00
<b>CY 2024 Expenses:</b>	\$ -	\$ 72,623.90	\$ -	\$ 72,623.90	\$ 21,683.44	\$ -	\$ -	\$ -	\$ -	\$ -
<b>CY 2025 Expenses:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures:</b>	\$ -	\$ 72,623.90	\$ -	\$ 72,623.90	\$ 21,683.44	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Balance:</b>	\$ 14,000.00	\$ 131,376.10	\$ 37,000.00	\$ 182,376.10	\$ 3,816.56	\$ 11,000.00	\$ 231,500.00	\$ -	\$ 242,500.00	\$ 24,500.00

	FY 2025 NPEA JPB Combined with FY24 Grant					2025 ESTS \$242,500 (P25-0444) (in process)				
					T/E					T/E
	Admin.	T/E Assistance	Supplies & Equipment	Grant Total	Assistance Match	Admin.	T/E Assistance	Equipment	Grant Total	Assistance Match
<b>Workplan:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,000.00	\$ 231,500.00	\$ -	\$ 242,500.00	\$ 24,500.00
<b>CY 2024 Expenses:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>CY 2025 Expenses:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>CY 2026 Expenses:</b>				\$ -						
<b>Total Expenditures:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Balance:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,000.00	\$ 231,500.00	\$ -	\$ 242,500.00	\$ 24,500.00