



# Grant All-Detail Report

## NPEA JPB Grant 2018

**Grant Title** - 2018 - NPEA JPB Grant (Area 4 - Metropolitan SWCDs Technical Service Area)

**Grant ID** - P18-4232

**Organization** - Area 4 - Metropolitan SWCDs Technical Service Area

<b>Original Awarded Amount</b>	<b>\$145,000.00</b>	<b>Grant Execution Date</b>	<b>10/4/2017</b>
<b>Required Match Amount</b>	\$14,500.00	<b>Original Grant End Date</b>	6/30/2020
<b>Required Match %</b>	10%	<b>Grant Day To Day Contact</b>	Brian Watson
<b>Current Awarded Amount</b>	\$145,000.00	<b>Current End Date</b>	6/30/2020

### Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	\$145,000.00	\$145,000.00	\$0.00
Total Match Amount	\$14,500.00	\$19,624.82	\$-5,124.82
Total Other Funds	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>\$159,500.00</b>	<b>\$164,624.82</b>	<b>\$-5,124.82</b>

*\*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.*

### Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Administration	Administration /Coordination	Current State Grant	2018 - NPEA JPB Grant (Area 4 - Metropolitan SWCDs Technical..	\$6,500.00	\$6,500.00	10/25/2019	N
Equipment	Supplies/Equipment	Current State Grant	2018 - NPEA JPB Grant (Area 4 - Metropolitan SWCDs Technical..	\$20,000.00	\$20,000.00	3/7/2019	N

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Supplies/Training	Supplies/Equipment	Current State Grant	2018 - NPEA JPB Grant (Area 4 - Metropolitan SWCDs Technical..	\$18,500.00	\$18,500.00	9/27/2019	N
Technical/Engineering Assistance	Technical/Engineering Assistance	Current State Grant	2018 - NPEA JPB Grant (Area 4 - Metropolitan SWCDs Technical..	\$100,000.00	\$100,000.00	11/6/2019	N
Technical/Engineering Assistance	Technical/Engineering Assistance	Local Fund	2018 Local Grant Match	\$14,500.00	\$19,624.82	11/6/2019	Y

### Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
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### Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments
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### Final Indicators Summary

Indicator Name	Total Value	Unit
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## Grant Activity

Grant Activity - Administration			
Description	Administration of Grant. Including preparing work plan, reporting through e-LINK, preparing monthly financial reports, maintaining and distributing Member application forms, tracking approved project activity and funding, processing payments, records retention, purchasing of equipment or maintaining inventory of equipment. (Includes \$5,500 for Dakota as ETA Host, and \$1,000 for Scott at MCD Fiscal Agent.)		
Category	ADMINISTRATION/COORDINATION		
Start Date	4-Oct-17	End Date	31-Dec-19
Has Rates and Hours?	No		
Actual Results	The workplan for this grant was approved on October 4, 2017 and the grant was fully executed by BWSR on October 4, 2017. Administrative activities include preparing grant work-plan, generating financial and budget reports, coordinating application forms and quarterly reimbursement forms from member districts, approving projects and funding requests, processing payments, secured insurance, update inventory of equipment. During this grant period fiscal activities were the responsibility of Scott SWCD and host activities are the responsibility of Dakota County SWCD. From the NPEAP and ESTS Grant, each member district was allocated \$28,000 with the option of using up to \$3,000 for training, supplies, and small equipment. Each district was asked to contribute \$3,500 in match.		
Grant Activity - Equipment			
Description	Equipment. One-time lump sum provided to Technical Service Area 4 in FY18 to pay for survey gear or equipment for increased engineering capacity.		
Category	SUPPLIES/EQUIPMENT		
Start Date	4-Oct-17	End Date	31-Dec-19
Has Rates and Hours?	No		
Actual Results	Funds in this activity have been used toward the purchase of Trimble R10 Tablet and Accessories for Carver SWCD, and a Trimble GPS and Accessories for Ramsey CD.		

Grant Activity - Supplies/Training			
Description	Supplies, training, and Reoccurring Expenses. Including supplies such as battery packs for MCD owned survey gear, monthly wireless service expenses, all MCD reoccurring expenses would come from NPEAP. Other expenses include modeling software for individual members and staff training to be used in conjunction with the ESTS grant.		
Category	SUPPLIES/EQUIPMENT		
Start Date	4-Oct-17	End Date	31-Dec-19
Has Rates and Hours?	No		
Actual Results	Funds in this activity have been for wireless service, a portion of the purchase of Trimble R10 Tablet and Accessories for Carver SWCD, and a Trimble GPS and Accessories for Ramsey CD. Funding was also used for Educational Training on Construction Supervision and Bioretention for Member staff of the Technical Service Area.		

Grant Activity - Technical/Engineering Assistance			
Description	Technical and Engineering Assistance. Provides funding for each Member to secure P.E. or skilled technical services from private and in-house sources to perform planning, feasibility studies, design, survey, construction oversight and project certification assistance. (Funding split between Members.)		
Category	TECHNICAL/ENGINEERING ASSISTANCE		
Start Date	4-Oct-17	End Date	31-Dec-19
Has Rates and Hours?	No		
Actual Results	Funds in this activity have been used for "in-house" Member staff, contracting with other Member staff and contracting with outside consultants. Activities have included both licensed engineer or technical staff services for planning, feasibility studies, design, construction oversight and certification for non-point source pollution water quality management practices. A total of sixteen reimbursements have been made to member SWCDs. Match has exceed the amount required.		

### Grant Attachments

Document Name	Document Type	Description
<b>2018 NPEA/Enhanced Tech Services</b>	Grant Agreement	2018 Nonpoint Engineering and Enhanced Technical Assistance - Area 4 - Metropolitan SWCDs Technical Service Area
<b>2018 NPEA/Enhanced Tech Services executed</b>	Grant Agreement	2018 Nonpoint Engineering and Enhanced Technical Assistance - Area 4 - Metropolitan SWCDs Technical Service Area
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 01/29/2018

Document Name	Document Type	Description
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 06/03/2019
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 01/29/2019
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 07/05/2018
<b>CY18 TSA Accomplishments - Area 4</b>	Grant	2018 - NPEA JPB Grant (Area 4 - Metropolitan SWCDs Technical Service Area)
<b>Expense Listing</b>	Grant	2018 - NPEA JPB Grant (Area 4 - Metropolitan SWCDs Technical Service Area)
<b>Final Financial Report</b>	Grant	2018 - NPEA JPB Grant (Area 4 - Metropolitan SWCDs Technical Service Area)
<b>Fiscal and Host Invoice Log</b>	Grant	2018 - NPEA JPB Grant (Area 4 - Metropolitan SWCDs Technical Service Area)
<b>MCD Capital Equipment Plan 2018-2019</b>	Grant	2018 - NPEA JPB Grant (Area 4 - Metropolitan SWCDs Technical Service Area)
<b>SET Listing</b>	Grant	2018 - NPEA JPB Grant (Area 4 - Metropolitan SWCDs Technical Service Area)
<b>Work Plan</b>	Workflow Generated	Workflow Generated - Work Plan - 09/28/2017
<b>Work Plan</b>	Workflow Generated	Workflow Generated - Work Plan - 07/27/2017