



MEETING MINUTES

Wednesday, February 26, 2020 4:00 p.m.

Ramsey County Public Works Facility – Main Conference Room
1425 Paul Kirkwold Drive, Arden Hills, MN

Attendance:

<u>Member</u>	<u>Supervisors</u>	<u>Staff</u>
Anoka CD	Glenda Meixell	Chris Lord
Carver SWCD	Mark Zabel	
Chisago SWCD	Roland Cleveland	
Dakota SWCD		Brian Watson
Hennepin County		
Isanti SWCD	Al Kozur	
Ramsey County	Nicole Frethem	Ann WhiteEagle
Scott SWCD	Doug Schoenecker	Troy Kuphal
Sherburne SWCD	Michael Schroeder	
Washington CD	John Rheinberger	Jay Riggs
Wright SWCD	Mary Wetter	

1. Call to Order

Troy Kuphal called the meeting to order at 4:00 pm. A quorum was present.

2. Open Floor

None

3. Election of Officers

Motion 20.001 Motion by Cleveland, second by Meixell to use Option 2 on page 2 of nomination and election procedures document if there is an opposing candidate. Motion carried

Motion 20.002 Motion by Zabel, second by Rheinberger that if one nominee is put up, the Chair may declare the nominee is elected by acclamation. Motion carried.

Kuphal opened the floor for nominations for Chair.

Kuphal called for nominations for the Office of Chair. Zabel nominate Laura Zanmiller. Kuphal called for further nominations. Kuphal called for nominations three times. With no further nominations being made, Kuphal recognized Zanmiller as the only nominee and called for any objection to electing her Chair by acclamation. There being no objection Laura Zanmiller was declared Chair by acclamation.

Kuphal called for nominations for Vice-Chair. Cleveland nominated Zabel for Vice-Chair. Kuphal called for nominations three times. With no further nominations being made, Kuphal recognized Zabel as the only nominee and called for any objection to electing him as Vice-Chair by acclamation. There being no objection Mark Zabel was declared Vice-Chair by acclamation.

Vice-Chair Zabel called for nominations for Secretary. Cleveland nominated Schroeder for Secretary. Schroeder declined since he won't be a representative any longer.

Discussion held on combining the Secretary/Treasurer position.

Motion 20.003 Motion by Cleveland, second by Wetter to combine the Secretary/Treasurer position. Discussion ensued on the challenges that combining the duties may have for a district that assumed both positions. It was noted the By-Laws do allow for combining the positions, and a suggestion was made about possibly rotating responsibilities for taking minutes. Zabel called for the Motion. Motion failed.

Meixell nominated herself for Secretary. Zabel twice called for further nominations. There were no further nominations. Chair Zabel recognized Meixell as the only nominee and called for any objection to elect her as Secretary by acclamation. There being no objections Glenda Meixell was declared Secretary by acclamation.

Chair Zabel called for nominations for Treasurer. Rheinberger nominated Schoenecker for Treasurer. Chair Zabel twice called for further nominations. There were no further nominations. Chair Zabel recognized Schoenecker as the only nominee and called for any objection to elect him as Treasurer by acclamation. There being no objections Doug Schoenecker was declared Treasurer by acclamation.

4. Approve of Agenda

Motion 20.004 Motion by Rheinberger, second by Wetter, to approve the agenda as presented. Motion carried.

5. Approval of Minutes

Motion 20.005 Motion by Wetter, second by Schoenecker to approve the Board minutes of November 20, 2019 as presented. Motion carried.

6. Manager's Meeting Notes – January 29, 2020

Jay Riggs reported on the Managers Meeting on January 29 meeting.

7. Treasurer's Report – Scott SWCD Reporting

7.1 Treasurer's Report – February 20, 2020

Kuphal read the Treasurer's Report. He reported a cash balance of \$668,042.35 and the following fund balances:

Children's Water Festival:	\$39,095.50
MCD:	\$59,493.49
Total Fund Balance is:	\$98,588.99

The February 20, 2020 Treasurer's Report was reviewed and accepted, subject to audit.

7.2 Checking Account Transaction Report

Report included in packet. No discussion.

8. Engineering and Technical Assistance (ETA)

8.1 ETA Engineering & Technical Assistance Report as of December 31, 2019

Watson read from ETA program report by District and quarter, as prepared and submitted by Dakota County SWCD, program Host.

8.2 Grant Status Report as of December 31, 2019

Watson reported on the Grant Status report which outlines the summary of each grant, also prepared and submitted by Dakota County SWCD.

9. Subwatershed Analysis Program (SWA)

9.1 Program Updates

Riggs provided the updated on the SWA grant. Each MCD member has been allocated \$17,000 to conduct SWA's. A completed application needs to be submitted for approval for funding. Seven applications have been submitted and approved thus far.

10. Metro Area Children's Water Festival (MACWF)

Zabel provided an update on the Children's Water Festival. The date is September 30, 2020. Registration is open. They are expecting around 2,000 students. There has been some restructure. Jessica from Washington is the Leader of the meetings and Madeline will coordinate teachers and leaders for the event and Abby from Anoka will do the website.

11. Campus Groundwater Conservation Planning (CGCP)

11.1 Program Updates

Lord provided an update on Campus Groundwater Conservation Planning, noting BWSR did approve an extension until June 30, 2020.

12. Minnesota Ag Water Quality Certification Program (MAWQCP)

12.1 Program Updates

Kuphal provided a program update on the MAWQCP, noting there is not a lot of new activity.

13. Other Business

13.1 Bid for FY2019 Financial Audit

Kuphal reviewed the bid letter provided by Peterson Company LTD, and also noted their experience and competitive price.

Motion 20.006 Motion by Cleveland, second by Rheinberger, to approve the bid from Peterson Company LTD to complete the MCD's FY2019 Financial Audit. Motion carried.

13.2 LCCMR Grant Application Approval

Kuphal provided an overview of a draft proposal for an LCCMR Environmental Education grant application along with various recommended changes.

Motion 20.007 Motion by Rheinberger, second by Meixell, to approve submittal of LCCMR Environmental Education Grant with the recommended changes, subject to Managers' review and approval of the final application. Motion carried.

13.3 Watershed Based Funding

Lord discussed Watershed Based Funding for the seven metro counties. BWSR has created a process that groups will have to meet to decide how to allocate funds within the group. The MCD can bring projects to the table for a set of projects or activities.

Motion 20.008 Motion by Rheinberger, second by Cleveland, to approve the MCD serving as a fiscal agent and/or providing shared technical services and incentive programs on a regional scale for Watershed Based Implementation Funding and to serve as a direct grant recipient. Motion carried.

13.4 Meeting Dates

Motion 20.009 Motion by Schoenecker, second by Kozur to approve the Board meeting dates below at the Ramsey County Public Works Facility. Motion carried

May 27, 2020
August 26, 2020
November 18, 2020

Discussion held on changing the time of the meeting. Brian Watson will check with Laura Zanmiller to determine available times with her.

14. Member District Updates

Michael Schroeder is no longer the MCD representative for Sherburne.

Isanti is looking for a new technician and a new Board member.

Wright has a licensed professional engineer on staff now whose services will be contracted out to other Districts as available.

15. Agenda Items for Next Board Meeting

Contact Laura or Shelly to add any agenda items for the next board meeting

16. Adjourn

Motion 20.010 Motion by Meixell, second by Cleveland, to adjourn the meeting at 5:26 . Motion carried.

Respectfully submitted,

Glenda Meixell

Glenda Meixell, Secretary

Date

Signature: Glenda Meixell

Glenda Meixell (Apr 27, 2021 12:57 CDT)

Email: gmeixell.anokaswcd@gmail.com






2020 February MCDBBoardMinutes rev

Final Audit Report

2021-04-27

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